



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
US ARMY GARRISON-ROCK ISLAND ARSENAL
1 ROCK ISLAND ARSENAL
ROCK ISLAND, ILLINOIS 61299-5000

REPLY TO
ATTENTION OF:

FEB 26 2010

Office of the Garrison Manager

Dear Family Housing Resident:

Here at Rock Island Arsenal, we try to provide families the very best in childcare options. The Child Development Center, Family Child Care (FCC) Program, and School Age and Youth Services programs at Rock Island are some of the finest in the area.

Occasionally Army families must rely on one another to meet their short-term childcare needs. Short-term care by neighbors is an excellent way to meet the needs of parents who work different shifts, or weekends.

The following is provided to clarify the DOD and Army policies regarding the "10 hour childcare hour limit" between friends and neighbors.

1. Unauthorized care is defined as regularly caring for unrelated children in your home for more than 10 childcare hours a week. For example, if a neighbor cares for a one child more than 10 hours per week, or two children more than 5 hours a week each, they are exceeding the 10 hour limit.

2. Unauthorized care is prohibited in Government owned or leased housing. Following a report of unauthorized care, the FCC Director will visit the home within 3 working days. If unauthorized care is taking place, the individual will be informed in writing, within 2 days, by the Garrison Manager to cease care immediately. They will be advised that their housing privileges may be terminated if the care continues. A copy of this letter will be sent to housing. If the individual is interested in becoming certified as an FCC provider, the FCC director will explain the certification process. If the candidate is determined to be qualified, they must submit an application within 1 week. The FCC Director can then work out a plan for training that minimizes the disruption to the children already in care.

3. When the identified person fails, or makes no attempt to comply with this policy, Child, Youth & School Services personnel will again notify the Garrison Manager and family housing with a recommendation as to further action.

4. It is not the intent to regulate or preclude occasional childcare among Army families. The limitation protects children from being in unregulated childcare settings on an ongoing basis. It reduces the potential for incidence of accidents and child abuse. Unmonitored care by adults who have not had background checks or specialized training such as CPR and child health and sanitation poses risks to children's safety and increases potential for injury abuse and neglect.

For further information regarding the FCC program at Rock Island Arsenal, please contact Ms. Nancy Lawson, 309-782-0813, email nancy.lawson@us.army.mil.

Respectfully,



Joel G. Himsl
Garrison Manager