

# 2011 Student Temporary Employment Program (STEP)

Job opportunities under the Student Temporary Employment Program (STEP) Program offers temporary, flexible employment to students who are enrolled or accepted for enrollment as degree seeking students taking at least a half-time academic, technical, or vocational course load in an accredited high school, technical, vocational, 2 or 4 year college or university, graduate or professional school.

Employment can range from a summer job to a position that can last for as long as you are a student. These employment opportunities need not necessarily be related to your academic field of study.

You are eligible for Student Temporary Employment Program (STEP) if you are:

- A student enrolled or accepted for enrollment as a degree-seeking student (diploma, certificate, etc.)
- At least the minimum age required by Federal, state or local laws and standards governing the employment of minors (**Age 16** for State of Illinois),
- Taking at least half-time academic or vocational and technical course load in an accredited high school, technical or vocational school, 2-year or 4-year college or university, graduate or professional school, and a U.S. citizen or a national (resident of American Samoa or Swains Island). Non-citizens may be eligible for employment if:
  1. permitted by a Federal agency's appropriation act, and
  2. eligible to work under U.S. immigration laws. U.S. citizenship is required for conversion to permanent employment under the Student Career Experience Component.

You are not eligible to receive Health or Life Insurance or to contribute to the Federal Government Retirement System as a Student Hire. (\*\*\*)If you remain employed for one year of current continuous employment, excluding any break in service of 5 days or less you will be eligible for Health coverage, however you must pay both the employee and the Government shares of the premium\*\*\*).

**To receive consideration for the Student Temporary Employment Program (STEP) for 2011 you are required to send 1) your resume AND 2) unofficial transcripts OR if you are a high school student you are required to submit proof of enrollment in the form of a letter from your school OR a current class schedule by email to:**

**[ROCK-StudentEmployment@CONUS.ARMY.MIL](mailto:ROCK-StudentEmployment@CONUS.ARMY.MIL)**

In the Subject Line of your submission please state:  
**Last Name, First Name – Student Employment 2011**

**You will be contacted only if you are being considered for a position.**

**RESUMES WILL BE KEPT ON FILE UNTIL 31 DECEMBER 2011 AT WHICH POINT THEY WILL BE DELETED.**

For Questions Contact Nicole Dahl at (309)782-5953